

DelPros Portal – GoDE Payment Guide

This guide will help you make a payment through GoDE.

- It walks you through the process in simple steps.
- You will learn how to select a payer, enter payment details, and confirm your choices.

v2026



Selecting a Payment – Fee Displays in Payer's Cart

This screen illustrates the fee in the payer's cart.

DEBBIE DELAWARE's Cart

PLEASE DO NOT USE THE BROWSER'S BACK BUTTON AS THAT MAY OVERWRITE YOUR DATA.

If you want to return to your home page, simply click on the DASHBOARD link located at the top of the page.

To continue paying, select the appropriate fees or fines you wish to pay by marking the checkbox located next to the fee before clicking on **Proceed to Payment Gateway** button.

To select a third party as a Delegate to pay a fee on your behalf, click the **Delegate** button.

ALL PAYMENTS ARE NON-REFUNDABLE.

Important! Do not save your credit card or any other information on a public computer!

Cart #New Cart

Line Items

Fees

Seq#	☐	Type	Licensee Name	Fee Type	Related To	Amount	Amount Outstanding	Delegate Status
1	☒	Physician M.D. - Verification Request Fee	SUZIE SMITH	Verification Fee	SR-072718	\$35.00	\$35.00	Delegated Fee

Note : You must select at least one fee and no more than 10 fees at a time for payment

Total Amount: \$35.00

Delegate

Proceed to Payment Gateway

The payer selects the fee and then proceeds to payment gateway.

Payment – GoDE Initial Payment

This screen illustrates the initial GoDE payment screen to choose a payment method.

Once the secure payment form loads, you will be able to select how you choose to pay under Choose a payment method.

- Credit/Debit Card
- Bank Account

The screenshot displays the GoDE Initial Payment screen. At the top, the header includes the State of Delaware logo, the text 'An official State of Delaware site. Here's how you know', and navigation links for 'Exit payment', 'Pay with Go DE', and 'Get help'. A progress bar shows three steps: 'Payment Method' (active), 'Review & Pay', and 'Payment Complete'. The main heading is 'Choose a payment method', followed by the note 'You will not be charged until you review this order on the next page.' Below this, the question 'How would you like to pay?' is posed, with two buttons: 'Credit/Debit Card' (selected) and 'Bank Account'. A large white box with a circular loading icon and the text 'Loading secure payment form...' is centered on the page. To the right, a summary box shows 'You are making a payment to: Delaware Professional Regulation Online Services (UAT)', 'Description: License and Service Fees', 'Ref. code: R-1782834822326aa197', and 'Payment amount: \$77.00'. A 'Show Details' link is at the bottom of this box. A 'Secure checkout' notice with a lock icon states 'Payment is always safe and secure.'

Payment – GoDE Payment Methods

This screen illustrates the GoDE payment methods for Credit/Debit Card or Bank Account.

8. Select Credit/Debit Card or Bank Account as the payment method.

9. Enter your Credit/Debit Card or Bank Account information.

10. Enter your Credit/Debit Card or Bank Account billing address information.

11. Click Review & Pay →.

Choose a payment method
You will not be charged until you review this order on the next page.

How would you like to pay?

☒ Credit/Debit Card ☐ Bank Account

Please enter your payment details

***Card number**
The following cards are accepted:

***Expiration Date** MM/YY ***Security Code** CVV [What's this?](#)

***Name on card**

Billing Address

***Country/Region**
United States

***Address line 1**

Address line 2

***Postal code**

***City**

***State/Province**
Please Select

Review & Pay →

Choose a payment method
You will not be charged until you review this order on the next page.

How would you like to pay?

☐ Credit/Debit Card ☒ Bank Account

Please enter your payment details

Is this a personal or business account?
☒ Personal ☐ Business

Account type
☒ Checking ☐ Savings

***Name on the account**

***Routing Transit Number** [What's this?](#)

***Account Number** [What's this?](#)

***Confirm Account Number**

Accountholder Address

***Country/Region**
United States

***Address line 1**

Address line 2

***Postal code**

***City**

***State/Province**
Please Select

If you select Bank Account, you have the option to use a

- Personal – Checking/Savings or
- Business – Checking/Savings account.

Payment – GoDE Make Payment

This screen illustrates the Review and make payment.

The screenshot shows a payment review interface. On the left, under 'Your payment information', a credit card summary is highlighted with a red box. It shows a VISA card ending in 1111, expiring 12/28, with the name Tiny N. Tim and a billing address in Dover, DE. A blue callout box points to this section. On the right, a summary of the payment is shown, including the merchant 'Delaware Professional Regulation Online Services (UAT)', the description 'License and Service Fees', a reference code, and a payment amount of \$77.00. A green 'Make payment' button is highlighted with a red box at the top right, and another identical button is at the bottom center, also highlighted with a red box. A blue callout box points to the top button, and a green callout box points to the bottom button. A 'Show Details' link is visible below the payment amount. At the bottom left, there is a link to 'Back to Payment Method'. A 'Secure checkout' notice is at the bottom right.

Review & make a payment

Your payment information

VISA ending 1111

Expires: 12/28

Name on Card: Tiny N. Tim

Billing Address: 1234 Test Street
Apt. A
DOVER, DE 19901
US

You are making a payment to:
Delaware Professional Regulation Online Services (UAT)

Description:
License and Service Fees

Ref. code:
R-1782834822326aa197

Payment amount: \$77.00

[Show Details](#)

Secure checkout
Payment is always safe and secure.

[Back to Payment Method](#)

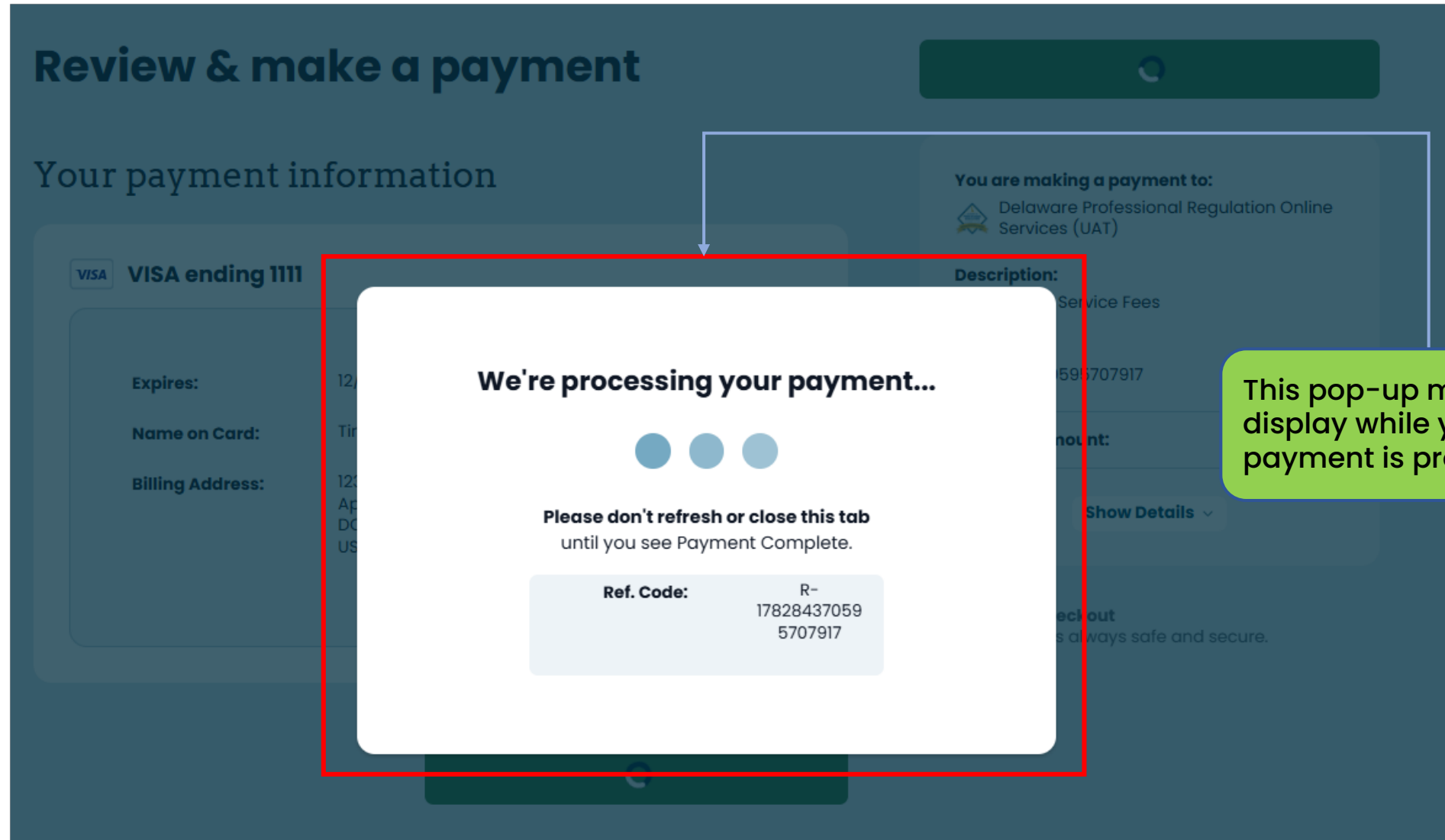
12. Review your Credit/Debit Card or Bank Account information.

13. Select Make payment.

You can use either Make payment button.

Payment – GoDE Payment Processing

This screen illustrates the payment is processing.



Payment – GoDE Payment Complete

This screen illustrates the payment is complete.

GoDE Pay with Go DE [Get help](#)

Your payment is complete
Thank you for your payment.

An email confirmation has been sent to nicole.nikkib4594+tinytim@gmail.com.
[Print this page](#)

Transaction details

Organization
 Delaware Professional Regulation Online Services (UAT)

Description
License and Service Fees

Transaction Date
6/30/2020 2:22:52 PM

Transaction number
18120955771

Reference code
R-178284370595707987

Payment amount
\$77.00

Payment method
Visa ending in 1111

PAYMENT METHOD Visa ending in 1111

EXPIRES 12/28

NAME ON CARD Tiny N. Tim

BILLING ADDRESS 1234 Test Street
Apt. A
DOVER, DE 19901
US

Item details

1630683	Cosmetology Instructor	1 x \$77.00	\$77.00
SKU:	PAY-20200630-193000		
LICENSEE_NAME	Tiny Tim		
RELATED_TO	APP-000063303		
AMOUNT	205.00		
OUTSTANDING	77.00		

Total \$77.00

Next Steps

Your payment is complete with Go DE. All requests are processed in the order in which they are received. Visit delpros.delaware.gov anytime...7 days a week...24 hours a day to check the status of your request. Ensure you keep your email address and other contact information up-to-date to receive important notices from the Division of Professional Regulation.

[Return to DELPROS](#)

Need help?
For issues with this transaction, please use the following contact information for the Delaware Professional Regulation Online Services:

Website [Contact Us](#) **Phone** [\(302\) 744-4500](tel:(302)744-4500)

Your transaction details will display in this section.

Your payment is complete

Thank you for your payment.

An email confirmation has been sent to nicole.nikkib4594+tinytim@gmail.com.

[Print this page](#)

Transaction details

Organization

Delaware Professional Regulation Online Services (UAT)

14. Click Print this page to print your receipt.

An email confirmation is also sent to your email on record in DelPros. You can print your receipt from the email as well.

Next Steps

Your payment is complete with Go DE. All requests are processed in the order in which they are received. Visit delpros.delaware.gov anytime...7 days a week...24 hours a day to check the status of your request. Ensure you keep your email address and other contact information up-to-date to receive important notices from the Division of Professional Regulation.

[Return to DELPROS](#)

15. Click Return to DELPROS to return to your DelPros Dashboard.

Payment – GoDE Payment Receipt

This screen illustrates the payment receipt from GoDE via email from go-notify@delaware.gov.

Subject: Sand box: Payment Confirmation

 Pay with Go DE

Your payment receipt
Thank you for your payment.

Transaction details

 DELAWARE PROFESSIONAL REGULATION ONLINE SERVICES (UAT)

DESCRIPTION:	License and Service Fees
TRANSACTION DATE:	7/1/2026 11:47:50 AM
TRANSACTION NUMBER:	202770073264
REFERENCE CODE:	R-178292083462143317
PAYMENT AMOUNT:	\$101.00
PAYMENT METHOD:	ACH ending in 7890
NAME ON ACCOUNT:	Test ACH Agency
PERSONAL OR BUSINESS:	Business

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ACCOUNT TYPE: Checking

ADDRESS: 861 Silver Lake Blvd. Suite 20
Dover, DE 19904
US

RECEIPT: [View Receipt](#)
Available for 24 hours after payment only.

Item details

1531682
Aesthetician

SKU: PAY-20260701-193014
LICENSEE_NAME: SUZIE SMITH
RELATED_TO: APP-000063497
AMOUNT: 101.00
OUTSTANDING: 101.00

1 x \$101.00

Total **\$101.00**

Need help?
For issues with this transaction, please use the following contact information for the Delaware Professional Regulation Online Services:
Website: [Contact Us](#)
Phone: (302) 744-4500

Next steps

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Your email receipt will display the transaction details.

Note: The **View Receipt** link is only "Available for 24 hours after payment".